



## 9<sup>th</sup> Annual Undergraduate Research Spring Symposium & Awards

*Sponsored by the Undergraduate Research Opportunities Program (UROP)*

**Wednesday, April 23, 2014**

Student Center Ballroom and Surrounding Rooms

Oral Presentations: 1:00-4:30 p.m.

Poster Sessions: 3:00-4:30 p.m.

Reception: 4:30-5:15 p.m.

Awards Ceremony: 5:15 p.m.

### **Why should I participate?**

- Share your research work with other students and faculty from all over campus.
- Learn about research in an informal atmosphere.
- Gain valuable skills and experience in presenting your work.
- Make an impact on other undergraduates who may be wondering what research is all about.

Students will have the option of presenting either a poster or oral presentation (see information below).

Prizes will be awarded to top poster and oral presentations from each college. Additional awards will also be given to the Outstanding Undergraduate Researcher from each college as chosen by the colleges.

**Undergraduate students from all disciplines are encouraged to participate.**

**Deadline for submission of application forms: Friday, March 28th.**

Visit: <http://www.urop.gatech.edu/spring-symposium> for more details!

## ORAL PRESENTATION PARTICIPANTS

Students will be chosen for oral presentations based on the quality of the submitted abstract and availability of space. *A limited number of slots will be available for each college.* Twenty minutes will be allotted for each presentation, including questions. Time slots and session rooms will be announced the end of March. If the number of applications for oral presentations exceed the number of available slots, students who are not chosen to present orally may instead choose to enter a poster.

Students are required to **submit their presentations to the UROP office in person or by email to [urop@gatech.edu](mailto:urop@gatech.edu) no later than noon on Monday, April 21st**, for preloading on the presentation room computers – watch for additional details once sessions have been finalized. Students should bring a back-up of their presentations directly to their session on a flash drive, but should be warned that technical difficulties with equipment will not be the responsibility of the UROP staff or session moderators.

If accepted, you will be notified of your assigned session time in early April.

Students are encouraged to attend the following workshop in preparation for their presentation:

**Tuesday, April 8<sup>th</sup> 11:00am**  
**Clough Lounge**

## POSTER PARTICIPANTS

Students interested in presenting a poster of their research project should apply by submitting an abstract of their research.

Mounting boards, easels, and thumbtacks will be provided. Posters should be a **maximum of 36" x 48" inches**. **Poster printing will be the responsibility of the student.** Facilities are available at the Library East Commons or the Craft Center in the Student Center for this purpose. The poster can also be printed at a local printing/photocopy company or in your college/school (if facilities are available). If using any of these methods, plan to have your poster printed several days in advance to eliminate any technical or hardware problems. A set of useful PowerPoint templates can be found at the links in the Resources section below.

Students are encouraged to attend the following workshop in preparation for their presentation:

**Tuesday, April 8<sup>th</sup> 11:00am**  
**Clough Lounge**

## APPLICATION PROCESS

Each student must complete an online application form in order to participate. A short abstract (around 250 words) of your research is required along with the application. Students should include name and title on the abstract.

**Applications will be accepted online at:**

**<http://www.urop.gatech.edu/spring-symposium>**

**Applications are due Friday, March 28<sup>th</sup>, 2014.**

Participants will receive additional details on their participation in early April.

## **SYMPOSIUM ETIQUETTE**

- Students who are presenting are strongly encouraged to wear appropriate business or business casual attire.
- Poster presenters should arrive in plenty of time to set up posters before judging begins. Those arriving late may miss out on the judging of their posters.
- Oral presenters should arrive at least 10 minutes prior to their presentation session and should remain for the entire session.
- Be courteous when entering and leaving the presentation rooms since noise and movement can be distracting.
- All attendees should either silence or shut off their cell phones during the event.

***Additional information will be sent to participating students once all applications have been processed, oral presentations selected, and further details are finalized.***

## **QUESTIONS?**

Contact: [urop@gatech.edu](mailto:urop@gatech.edu)  
404-385-7325

## RESOURCES

**For tips on creating presentation posters visit:**

<http://www.ncsu.edu/project/posters/>

<http://writing.engr.psu.edu/posters.html>

**Free PowerPoint Poster templates are also available online at:**

[http://www.posterpresentations.com/html/free\\_poster\\_templates.html](http://www.posterpresentations.com/html/free_poster_templates.html)

<http://www.postersession.com/templates.html>